

**Minutes of Meeting
BOARD FOR CONTRACTORS
INFORMAL FACT-FINDING CONFERENCES
November 3, 2009 (9:00 a.m.)**

The Board for Contractors convened in Richmond, Virginia, for the purpose of holding Informal Fact-Finding Conferences pursuant to the Administrative Process Act.

Robert M. Kirby, Board member, presided. Bailey Dowdy, Board member, observed. No other Board members were present.

Jennifer Winters and Dean Weston Ricks appeared for the Department of Professional and Occupational Regulation.

The conferences were recorded by Tammie M. Brown, CCR, and the Summaries or Consent Orders are attached unless no decision was made.

Disc = Disciplinary Case	C = Complainant/Claimant
Lic = Licensing Application	A = Applicant
RF = Recovery Fund Claim	R = Respondent/Regulant
Trades = Tradesmen Disciplinary Case/Application	W = Witness
	Atty = Attorney

Participants

- | | |
|---|-----------------|
| 1. Action Roofing & Siding, Inc.
File Number 2009-04578 (Disc.)
(NO DECISION MADE) | Sara Theile – C |
| 2. Premier Flooring Inc.
File Number 2009-03136 (Disc.)
(NO DECISION MADE) | None |
| 3. William P. Koch
t/a Specialty Carpentry
File Number 2009-03147 (Disc.)
(NO DECISION MADE) | None |
| 4. K & S Home Improvement LLC
File Number 2010-00269 (Disc.)
(NO DECISION MADE) | None |

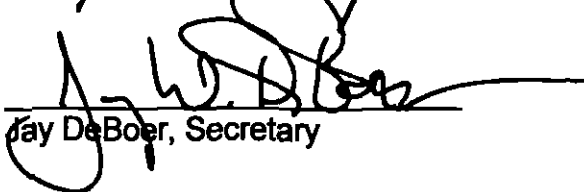
5. Paul Daniel Hartman
t/a Hartman's Home Improvement
File Number 2010-01278 (Disc.)
(NO DECISION MADE)

None

The meeting adjourned at 1:09 p.m.

BOARD FOR CONTRACTORS


Robert M. Kirby, Chairman


Jay DeBoer, Secretary

COPY TESTE:

Custodian of Records

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTEREST ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: Robert Kirby
2. Title: Board Member
3. Agency: Board for Contractors
4. Transaction: Informal Fact-Finding Conferences on November 3, 2009
5. Nature of Personal Interest Affected by Transaction: NONE

6. I declare that:

(a) I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

ALCOA OF VA, RAMP OF VA, BUILDERS & CONTRACTORS ASSN. OF VA, INC.

(b) I am able to participate in this transaction fairly, objectively, and in the public interest.

Robert Kirby
Signature

11/03/09

Date